

Visit the Coral Trace HOA website at <http://www.coraltracehoa.com>

Please email newsletter@coraltracehoa.com to add your email address to our community newsletter and email list.

Messages from the HOA Board



Hello Coral Trace Residents,

Thanks to our residents who have cooperated at a difficult time like this coronavirus pandemic. Our property manager, Bob Loperfido, and the Board are working very hard to keep all of us safe. Any projects that were planned are on hold. When this virus is no longer a problem we will go forward with our projects. I'm asking each of you to be patient with work orders. Tony has work each day to keep us safe. We are answering emergency work orders. Some work orders, such as mulch and grass replacements, are on hold.

The pool was closed for your own safety. Over the past weekend it was like spring break. Family in our community invited their friends for an afternoon at our pool. Every chair and lounge were in use. Residents couldn't use the pool because of the overflow of people there. Garbage was also overflowing the cans because they were full. When it is safe, we will reopen our pool.

For fobs and transponders at this time put in a work order on the [Seacrest web site](#).

We ask that people who have to park at the clubhouse area to park over by the water tower. It shouldn't be for long periods of time; instead, please make room in your garage and driveways.

Thanks for your cooperation at this time. I pray each day for all of us. Help your neighbor — a phone call makes a world of difference. A quick hello, ask if they need anything, make them laugh with a funny joke. Please just stay calm; we are strong and we will get through this if we listen and do what the experts say.

God bless you all and stay safe,

Snookie Laird,
Coral Trace HOA President

Dear Coral Trace Residents,

In an unprecedented and dangerous situation like a pandemic, having accurate information on which to base decisions is mandatory, in order to try to keep people safe. Hence, we have asked our legal team for advice on how to obtain and share with the community data about the incidence of COVID-19 in Coral Trace.

Laura Manning-Hudson, Esq., has sent us three documents which are reproduced on the following pages:

We are recommending that our association clients provide notice to the residents regarding COVID-19 in order to take proactive measures in furtherance of the Board's fiduciary obligations.

As such, we have prepared:

- 1) a COVID-19 Action Protocol for internal use by the board and management;
- 2) Notice to Residents on COVID-19 which requests that residents immediately notify management if they test positive for COVID-19; and
- 3) Notice to be sent out to the membership and residents in the event a resident or staff member tests positive for COVID-19

These documents appear on pages 3, 4, and 5, respectively, for your information.

Some CoronaVirus websites:

[Coronavirus.gov](#)
[EPA's Coronavirus Site](#)
[CDC's Coronavirus Disease 2019 Site](#)
[CDC's Cleaning and Disinfection Recommendations for COVID-19](#)
[NPIC 's COVID-19 Virus Factsheet](#)

Barbara Magee,
Coral Trace HOA VP



Messages from the HOA Board, continued

Geraldo's Tips for Peak Performance in your Home Office

Dear Coral Trace Residents,

Believe it or not, after 43 years of work, I mean my entire life, this is my first experience in a home office, not going to the company building as I'd done every single working day. Did I get confused on my first days working from home? Yes, I had doubts about how to behave, how I should dress, should I stay in my pajamas, should I wear social attire as I always did, or should I wear casual and comfortable clothes?

This was just one example; other questions came up as well — what time to wake up, should I have a regular breakfast as always, when should I take a break during the day, how to interact with people that I'm used to doing everyday in person, and so on.

I took some time reading few tips that helped to answer my questions, relieving me from my discomfort and anxiety that were overwhelming. I'd like to share these with you, and I hope it helps the same way it helped me!

Home Office Tips for a newbie:

- Start by setting your alarm clock at the same time and with enough time in advance to be able to shower, eat breakfast and get dressed before starting your day, just like if you went to the office.
- Create a routine that has limits. Set limits so that you know when it's time to stop working, whether it's late afternoon or if you're assigned the weekend work role. When we are at home, we can easily lose track of time.
- Delimit a physical space. Identify some place at home that is your workspace, try to keep there not only the computer but any other kind of material you are using (notes, pens, etc.). Also try to identify some "optional place" in case someone else needs to use the spot you identified.
- Schedule pauses and rests. When you perform your tasks remotely, your greatest enemy is often overconcentration. Sounds strange, doesn't it? Nobody touches you on the shoulder to ask you something, nor invites you to have a coffee to rest for a while, something that usually happens in the office. Get up from your chair, rest, stretch, pause and relax. Set an alarm so you don't forget.
- Have fun. Remember, you're in your own home, so there are some luxuries you can afford, such as listening to your favorite music while working without a headset, drinking your favorite coffee while reading a document, cheering up when you've just handed in that long overdue deliverable.
- Change out of your pajamas. It may seem obvious to you, but after a few days at home it can be tempting to keep wearing your pajamas and slippers. Get dressed, even if it's in comfortable clothes. It is important that you are presentable, as if you were going to have a drink with a friend.
- Take care of yourself a lot. Eat well. And, as much as you can, do some exercise. Enjoying time away from the screens (computer, mobile, TV) is essential for maintaining mental well-being. Limit the time you spend connected to technology.
- Connect with others. Not leaving the house can lead to feelings of anxiety or isolation. But you're not alone. It's not just that you call a partner; it's also important that you see him or her, even for a few minutes. Use video calls - there are many tools that let you put a face-to-face contact.
- Support your teammates. Supporting others is the best way to stay positive and full of energy. We use our online tools for more than just work for example: sharing photos of family members or pets. Encouraging each other is not only good for morale, but also helps keep our team together when we work apart.

Stay Safe!

Geraldo Salgado, Coral Trace HOA Board Director

Mar-25-2020

CORAL TRACE HOMEOWNERS ASSOCIATION, INC.
ADVISORY TO RESIDENTS REGARDING CORONAVIRUS/COVID-19

In furtherance of the Association's continuous efforts to protect the health and well-being of its residents, we ask that you please immediately notify the Association's management if you test positive for the coronavirus (COVID-19) or if you become aware of another resident or guest who has tested positive for the virus. Providing this information will help the Association's efforts to protect the health, safety, and welfare of the Association's members and other residents.

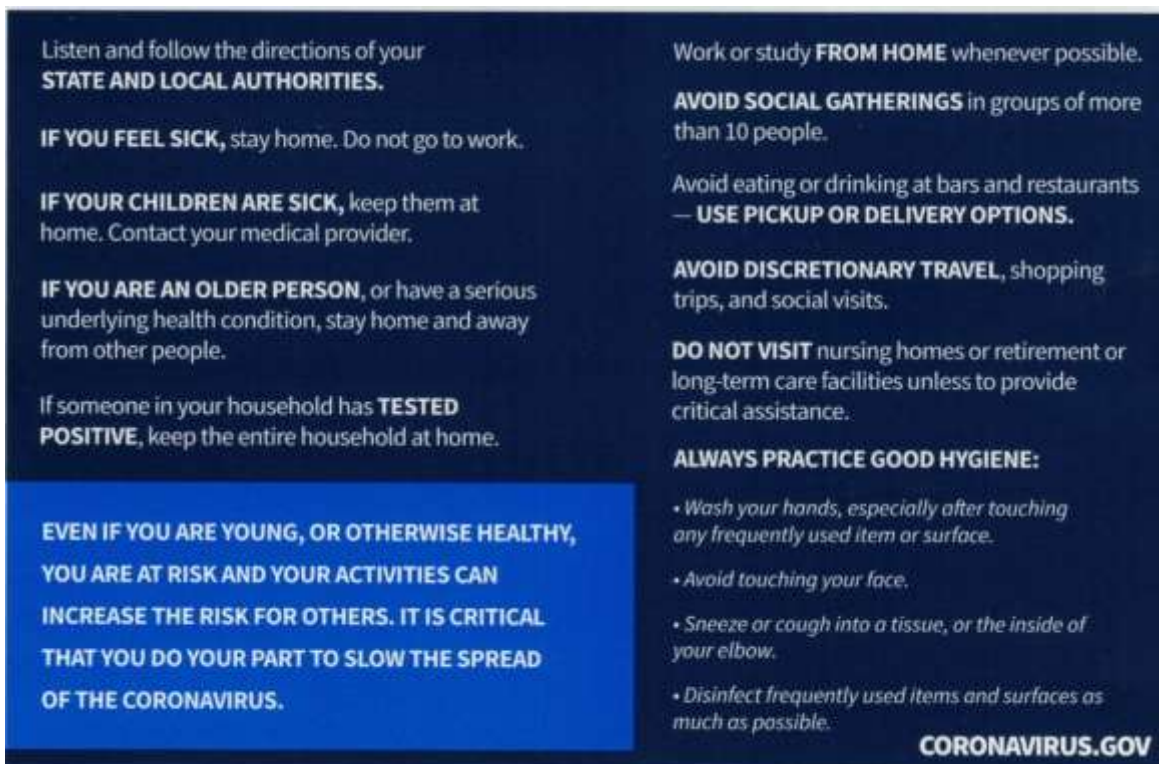
While the Association is unable to control the spread of the virus, the Board and Management are nevertheless taking the precautions outlined above in an effort to be as effective as possible in the face of this on-going health emergency.

Further, it is important that residents heed to the advice and recommendations of the Centers for Disease Control and Prevention and other governmental authorities; recommendations which include social distancing, careful hand-washing, limiting in-person contact with others, avoiding unnecessary travel, and exercising health and safety precautions when coming into contact with the condominium's common elements. Please take care of yourselves and consider the effects your actions may have on others and our community. Note that a person who contracts COVID-19 is required to follow all governmental protocols for quarantine. Keep in mind that a person's actions or inactions can expose them to claims and legal ramifications, especially in the evolving situation surrounding the COVID-19 health emergency.

Your cooperation is appreciated.

Sincerely,
CORAL TRACE HOMEOWNERS ASSOCIATION, INC.
Board of Directors and Management

Date: March 24, 2020



Listen and follow the directions of your **STATE AND LOCAL AUTHORITIES.**

IF YOU FEEL SICK, stay home. Do not go to work.

IF YOUR CHILDREN ARE SICK, keep them at home. Contact your medical provider.

IF YOU ARE AN OLDER PERSON, or have a serious underlying health condition, stay home and away from other people.

If someone in your household has **TESTED POSITIVE**, keep the entire household at home.

EVEN IF YOU ARE YOUNG, OR OTHERWISE HEALTHY, YOU ARE AT RISK AND YOUR ACTIVITIES CAN INCREASE THE RISK FOR OTHERS. IT IS CRITICAL THAT YOU DO YOUR PART TO SLOW THE SPREAD OF THE CORONAVIRUS.

Work or study **FROM HOME** whenever possible.

AVOID SOCIAL GATHERINGS in groups of more than 10 people.

Avoid eating or drinking at bars and restaurants — **USE PICKUP OR DELIVERY OPTIONS.**

AVOID DISCRETIONARY TRAVEL, shopping trips, and social visits.

DO NOT VISIT nursing homes or retirement or long-term care facilities unless to provide critical assistance.

ALWAYS PRACTICE GOOD HYGIENE:

- Wash your hands, especially after touching any frequently used item or surface.
- Avoid touching your face.
- Sneeze or cough into a tissue, or the inside of your elbow.
- Disinfect frequently used items and surfaces as much as possible.

CORONAVIRUS.GOV

CORAL TRACE HOMEOWNERS ASSOCIATION, INC. **CORONAVIRUS/COVID-19 - PROPOSED COURSE OF ACTION**

If the Property Manager or Board has reason to believe that a resident may have contracted or been exposed to COVID-19 it should seek information on the health status directly from that resident (via telephone and/or email). If a Board member, owner or resident learns that a building occupant is **confirmed** to have COVID-19, the Florida Department of Health recommends that the following additional procedures should be implemented:

- Privately confirm with the infected individual that he or she will not leave their unit for the amount of time specified by the relevant authorities unless it is to seek necessary medical help. That person **should not** use common areas, including common trash chutes, recreational amenities and mailboxes. All deliveries of supplies for the unit and the residents therein should be left at the front door of the unit.
 - Communicate privately with the resident to determine how that person intends to manage the illness. Will they self-quarantine? Do they anticipate visitors, invitees or medical support personnel who would have exposure to the illness and travel through common areas of the building? Do they intend to leave their unit before two weeks has elapsed? While the Board does not have the ability to direct the behavior of a resident, it is very important to know the person's intentions to effectively and accurately communicate with others in the building.
 - After confirmation, the Board or Manager should alert building occupants that there is a **confirmed** case of coronavirus in the building – not just possible exposure, which could include all residents of the building — and explain the measures that are being taken to prevent its spread (e.g., the person is following all governmental protocols for quarantine). Privacy considerations are paramount and naming the infected individual, or providing information on that person's location, should be avoided. The alert should specify that the person is self-quarantining, or that he or she is under governmental order to not to leave the unit for two weeks for any reason, including even for ministerial tasks such as taking trash to the compactor chute.
 - The inevitable question from fellow residents which will follow is: "Who is the infected person?" It is our recommendation that, due to a resident's right to privacy and in order to promote full disclosure without any fear that the disclosing person might be publicly ridiculed or shamed, a Board, manager or owner **should not** disclose the infected person's name so long as the infected individual is following proper government promulgated protocol. If the infected person is not following protocol, then appropriate authorities, like the Florida Department of Health, should immediately be contacted. Refusal to identify the infected person may cause some dissension among other residents, but so long as the person remains quarantined we understand there is no risk of contaminating others from one unit to another and according to the Florida Department of Health, there is no known instance of the spread of COVID-19 from person-to-person over long distances, such as through HVAC systems.
-

Clean your hands often

- **Wash your hands** often with soap and water for at least 20 seconds especially after you have been in a public place, or after blowing your nose, coughing, or sneezing.
- If soap and water are not readily available, **use a hand sanitizer that contains at least 60% alcohol**. Cover all surfaces of your hands and rub them together until they feel dry.
- **Avoid touching your eyes, nose, and mouth** with unwashed hands.

To Disinfect—Home Remedy (In case you are unable to find a commercial disinfectant)

Diluting your household bleach. To make a bleach solution, mix:

- 5 tablespoons (1/3rd cup) bleach per gallon of water OR
- 4 teaspoons bleach per quart of water
- Follow manufacturer's instructions for application and proper ventilation. Check to ensure the product is not past its expiration date. Never mix household bleach with ammonia or any other cleanser. Unexpired household bleach will be effective against coronaviruses when properly diluted.

Alcohol solutions. Ensure solution has at least 70% alcohol.

CORAL TRACE HOMEOWNERS ASSOCIATION, INC.
CORONAVIRUS/COVID-19 NOTICE

NOTICE: The Association has been informed that on _____, _____, 2020, a resident of Coral Trace tested positive for coronavirus disease COVID-19.

As a result, all building residents should follow the self-monitoring steps outlined in the Centers for Disease Control website at: <https://www.cdc.gov/coronavirus/2019-ncov/php/risk-assessment.html> for the next 14 days:

Remain alert for subjective fever, cough, or difficulty breathing.

If they feel feverish or develop cough or difficulty breathing during the self-observation period, they should take their temperature, self-isolate, limit contact with others, and seek advice by telephone from a healthcare provider or their local health department to determine whether medical evaluation is needed.

Self-monitoring means people should monitor themselves for fever by taking their temperatures twice a day and remain alert for cough or difficulty breathing. If they feel feverish or develop measured fever, cough, or difficulty breathing during the self-monitoring period, they should self-isolate, limit contact with others, and seek advice by telephone from a healthcare provider or their local health department to determine whether medical evaluation is needed.

As for the resident that has contracted COVID-19, the resident and all occupants of the resident's unit have been self-quarantined. The resident and all occupants of the unit have been instructed to not leave their unit for the amount of time specified by their healthcare provider and the health department unless it is to seek necessary medical help. The resident and all occupants of the unit have also been instructed to not use common areas, including common trash chutes, recreational amenities, mailboxes and other common area facilities.

The Association and Management will continue to take actions necessary to protect the health and safety of the residents. However, it is important that all residents continue to frequently wash their hands and practice social distancing in order to reduce any continued spread of this novel virus.

Sincerely,
CORAL TRACE HOMEOWNERS ASSOCIATION, INC.
Board of Directors and Management

Dated: _____, 2020



COMMUNITY HELP CENTER

Your reference guide for Coral Trace questions, service and emergencies.
Please select from the following specific resources according to your needs.

1. General questions, work orders for association services or reporting community violations

Please use the Seacrest Services Work Order Request Form process at:

<http://seacrestservices.com/work-order-request/>

*Do not report these directly to the Property Manager's office as his work is assigned and prioritized through the Seacrest system rather than verbal requests. This process will provide you with more efficient and timely responses, Seacrest Offices 24-hour tel.: (561) 697-4990; Toll free (888) 828-6464

2. Requesting fobs, transponders and recreation keys

RIGHT NOW PLEASE USE THE SEACREST WORK ORDER SYSTEM TO REQUEST.

<https://www.seacrestservices.com/work-orders/>

Download and complete the Sales Receipt Form at:

<http://coraltracehoa.com/pdf/SalesReceipt-Nov18.pdf>

and leave at the Property Manager's office in the Suggestion/Drop box.

*You will be contacted once the setup arrangements are completed and ready to pick up.

Property Manager, Bob Loperfido, Seacrest Services

Office Hours: 9:00 am—12:00 pm on Mon., Weds., Thurs.

10:00 am—12:00 am on Fri.

Closed Tuesdays

*May vary if manager is out on property or other community business.

Office Phone: (561) 330-8039 Seacrest: (561) 697-4990

3. Sales or Lease Application

Download and complete the form at:

<http://coraltracehoa.com/pdf/WelcomingPackage-Nov18.pdf>

Buyers and owners can mail or deliver the completed application to:

Seacrest Services, Inc.

2101 Centrepark W. Drive, Suite 110

West Palm Beach, FL 33409

Seacrest will process the application and send it to the Property Manager, who will then contact the applicant to schedule an in-person interview onsite to finalize the arrangements.

4. Emergency contact categories

Police — Criminal/Suspicious activities

Emergencies Dial 911

Non-emergencies (561) 243-7800

Fire, Medical and Rescue services

Emergencies Dial 911

Non-emergencies (561) 243-7400

Water — City of Delray Beach-supplied

Low pressure, water quality, leaking water meter

Emergencies (561) 243-7318 (After hours - Must leave a message)

Non-emergencies (561) 243-7312

FRIENDLY REMINDERS



Stay safe! The Coral Trace HOA provides alarm services through ADT Security Service as a part of your association fees, however in order for local emergency personnel to be alerted, you also need to register your alarm system annually with the City of Delray Beach Police Department at <https://crywolf.mydelraybeach.com/RegForm/nethelp2/RegFormHelp.htm>.

For equipment questions or to activate your service with ADT, contact the ADT Community Association Service Center 24 hours a day at (800) 878-7806.

Please be sure to remove any valuables and lock your car each time you leave it. Unfortunately, several unlocked cars were vandalized recently, so please remember that the best defense is to take that small, extra precaution to keep your vehicle and personal possessions safe.



GUEST PARKING

Please do not use Guest Parking spaces for yourself. Request that your service personnel (maid, pest control, etc.) use your driveway or guest spots.



GARBAGE COLLECTION on Tuesdays and Fridays

The crew will not pick up bags on curb – regular garbage must be in bins; plastic containers/bottles place in the correct bin; and paper/cardboard placed in correct bin – the crew will not separate these items and they will be left on curb. If your bins are damaged, call (561) 202-2463 for delivery of new ones.



The vegetation (tree branches etc.) is only picked up on Tuesdays. Recycles are on Friday. All garbage receptacles must be **promptly removed and stored out of sight after collection service.**

POOP



We love our pets in Coral Trace, but please be a good neighbor and remember to keep both dogs and cats leashed outside and cleaned up afterwards. Thank You!



Hurricane Shutters are not to be installed/closed more than 48 hours before a storm warning and must be removed within 7 -14 days after a storm or 96 hours after a storm warning.



1-Day Rental of the Clubhouse Social Room is \$150 plus a \$300 security deposit.

Contact Bob Loperfido, our property manager at Seacrest.



Delray Beach/Local Area

NOTE: Most of these venues are now CLOSED due to coronavirus. Suggest Calling First.



THEATER/MUSICAL

Delray Beach

- [Delray Beach Community Calendar](#)
- Delray Beach Center for the Arts: Crest Theater, the Pavilion, the Fieldhouse, and the School of Creative Arts
<http://www.DelrayArts.org> 561-243-7922
- Delray Beach Playhouse
<http://www.delraybeachplayhouse.com> 561-272-1281 x4
- Arts Garage, 94 NE 2nd Ave. Delray Beach, jazz and blues
561-450-6357 <http://artsgarage.org/>
- Delray Marketplace—MusicFest concerts, 6-8 PM
14851 Lyons Rd., 561-865-4613.
<http://www.delraymarket.com>

Boca Raton

- Outre' Theatre Company Boca Raton 954-300-2149
<http://www.outretheatrecompany.com>
- Slow Burn Theatre 954-323-7884
<http://www.slowburntheatre.org>
- The Wick Theater
<http://www.thewick.org>
7901 N. Federal Hwy, Boca Raton. 561-995-2333
- Willow Theater at Sugar Sand Park
<http://www.willowtheatre.org/>
- FAU University Theatre <http://www.fauevents.com>
- Boca Raton Theatre Guild 561-347-3948
<http://www.brtg.org> Sugar Sand Park
- Marquee Theater Company
12811 Glades Rd. West Boca 954-340-5296
<http://www.marqueetheatercompany.com/>
- Mizner Park Cultural Center 201 Plaza Real, Boca Raton
(844) 672-2849 <http://miznerparkculturalcenter.com>
- Boca Black Box Theater, 8221 Glades Rd, Boca Raton, FL
33434, (561) 483-9036 <https://www.bocablackbox.com>

Boynton Beach

- Stage Left Theater at Boynton Beach Playhouse
Call 561-301-5404 for tickets. Shows \$19-23 per tix,
<http://www.stagelefttheatre.net/>

Coral Springs

- Coral Springs Center for the Arts (954) 344-5990
<http://www.coralspringscenterforthearts.org>
- Broward Stage Door Theatre, 954-344-7765
<http://www.stagedoortheatre.com>

Ft. Lauderdale

- Broward Center for the Performing Arts
<http://www.broward.org> 954-462-0222
Includes Parker Playhouse
- South Florida Symphony
<http://www.southfloridasymphony.org> 954-522-8445

Lake Worth

- Duncan Theater at Palm Beach State College, 561-868-3309
<http://www.palmbeachstate.edu/theatre/duncan-theatre/>
- Stonzek Theater at the Lake Worth Playhouse
<http://www.lakeworthplayhouse.org> 561-296-9382

Manalapan

- The Palm Beaches Theater
<http://www.palmbeachestheater.org> 855-728-8497

West Palm Beach

- The Kravis Center 561-833-0691 <http://www.kravis.org>

OTHER ATTRACTIONS

- **Delray Yacht Cruises**, 801 East Atlantic Avenue, 561-243-0686. <http://www.DelrayYachtCruises.com>, info@delrayyachtcruises.com - this is one of my favorite places to bring visitors—a nice ride on the Intracoastal, sometimes other events—just started a Paint Night on the cruise, for example. Most cruises 2+hours. Next to Veteran's Park.
- **Morikami Museum & Japanese Gardens**—entrance on Jog Rd., Delray Beach (near Boca Raton line, south of Linton. 4000 Morikami Park Rd. <http://morikami.org/> 561-495-0233.
- **Mounts Botanical Garden**—531 North Military Trail, West Palm Beach 561-233-1757 10 am-4 pm <https://www.mounts.org/>
- **Palm Beach Zoo** — 1301 Summit Blvd. West Palm Beach, <http://www.palmbeachzoo.org>, 561-547-WILD (9453) Safari Nights for Kids, Roar & Pour for adults, and other events.
- **Lion Country Safari**—West Palm Beach <http://www.lioncountrysafari.com/> 561-793-1084
- **Society of the Four Arts**—West Palm Beach <https://www.fourarts.org/> Art Exhibits, Concerts, The Metropolitan Opera, Bolshoi Ballet and National Theater of London broadcast live in HD; a stunning sculpture garden, special events, classes.
- **Norton Museum of Art** —1451 S. Olive St. West Palm Beach (561) 832-5196 <http://www.norton.org> info@norton.org
- **The Flagler Museum**—One Whitehall Way, Palm Beach. 561-655-2833 <https://www.flaglermuseum.us/> Learn about Henry Morrison Flagler and what he was to Florida!
- **Green Cay Nature Center & Wetlands**
12800 Hagen Ranch Rd., Boynton Beach.
561-966-7000. [Website](#)
- **South Florida Science Center and Aquarium**, West Palm Beach <https://www.sfsciencecenter.org/>
- **Professional Sports:**
 - [Miami Marlins](#)
 - [Miami Heat](#)
 - [Miami Dolphins](#)
 - [Ballpark of the Palm Beaches](#)
 - [Roger Dean Stadium Jupiter FL](#)

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 55 SE 2nd Ave # 206 • Delray Beach, Florida 33444



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 KELLERWILLIAMS
 Karon Clark, REALTOR®
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 karon@karonclark.com
www.karonclark.us
Coral Trace Resident



You're in good hands.

Charles Maurer, CLU®
 Agency Principal

Allstate Insurance Company
 1000 Linton Blvd. Suite A2
 Delray Beach, FL 33444
 Phone 561-278-2555/Fax 561-266-8999
 Cell 561-573-6291
 charlesmaurer@allstate.com



Coral Trace Resident
 24-Hour
 Customer Service



Coral Trace ADS

Resident Rate:
 \$50 for 12 issues for business card-sized ad
 \$100 for 12 issues for double-sized ad

Non-resident Rate:
 \$100 for 12 issues for business card-sized ad
 \$200 for 12 issues for double-sized ad

For info contact
newsletter@coraltracehoa.com

Landscaping Schedule
 (Check for updates on website)

Mowing: Mar 9 and 23

Trim - Mar 25, 26, 27, 30

IPM: n/a

